

Kids' Chance of Pennsylvania Committee Lists & Descriptions – 2023

Outreach Committee*

Pete Pentz – Chair
Meg Griffith – Co-Chair
Tom Angelucci
Carolyn Hildenbrand
Marla Joseph
Andy McGill
Rob Schiller
Neetu Singh
Tammy Tronoski

Fundraising Committee*

Andy Klaber – Chair
Sue Christ – Co-Chair
Sally Dadich
Chis Davis
Drew Gannon
Jeff Gross
Melissa Leininger
Greg Lester
Don McCarter
Tammy Tronoski
Jane Barr Horstman

Scholarship Committee*

Varo Duffins – Chair
Candice Arena
Sue Christ
Liz Crum
Norm Dastur
Meg Griffith
Carolyn Hildenbrand
Marla Joseph
Andy Klaber
Greg Lester
Valerie Lieberman
Andy McGill
Brady Schlack
Neetu Singh

Golf Committee – Hershey*

Lloyd Brown – Chair
Tom Angelucci
Candice Arena
Ted Butcher
Sue Christ
Chris Davis
William Dempsey
Dillon Sheehy
Kevin Spadaccino

Alumni Committee*

Marla Joseph – Chair
Tom Giordano
Valerie Lieberman
Brady Schlack

Walk/Run Committee*

Norm Dastur – Chair
Stephanie D'Abarno
Erich Dinkfelt
Maria Henderson
Drew Rotz

Golf Committee – Philadelphia*

Chris Davis – Chair	
Tom Angelucci	Jennifer Brennan
Lloyd Brown	Ted Butcher
Sue Christ	Liz Crum
Patricia Dadura	William Dempsey
Meg Griffith	Jeff Gross
Don McCarter	Dillon Sheehy
Kevin Spadaccino	Tammy Tronoski

Board Development*

Liz Crum - Chair
Chris Davis
Don McCarter
Dillon Sheehy
Jane Barr Horstman

Finance Committee

Rob Alcock
Liz Crum
Chris Davis
Tom Angelucci
Don McCarter

Auction Committee*

Marla Joseph – Co-Chair
Valerie Lieberman – Co-Chair
Ted Carpenter
Sue Christ
Liz Crum
Jenna King

Car Show Committee*

Robert Schiller – Chair
Lloyd Brown
Sally Dadich
Meg Griffith
Marla Joseph
Tammy Tronoski

***Rob Alcock is Ex Officio Member of all committees in his function as President**

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Outreach Committee

The Outreach Committee is responsible for developing marketing and communications vehicles for KCPA that will enable the organization to gain visibility, engage participants and donors, and attract scholarship applicants. More specifically, the committee will:

- Leverage visibility and marketing efforts to drive scholarship applicants
- Assist in developing promotional materials for events and special campaigns
- Monitor and update the website to serve as a tool and assist in updating content and photos; admin to perform website updates with content created by committee.
- Assist in the creation and support of social media platforms; committee members will have access to social login info for posting as well.
- Develop outreach activities that help the organization gain visibility through booths at conferences and meetings and special presentations, etc. This includes the Workers' Comp Community and to other organizations.
- Maintain a calendar of outreach activities, including materials needed.
- Work with administrative staff to create e-blast communications to the constituencies.
- Monitor and proactively address the strategic plan goals and objectives.

Current Members: Pete Pentz (Chair), Meg Griffith (Co-Chair), Tom Angelucci, Carolyn Hildenbrand, Marla Joseph, Andy McGill, Rob Schiller, Neetu Singh, Tammy Tronoski

Fundraising Committee

The Fundraising Committee is responsible for overseeing the organization's overall fundraising efforts and will:

- Establish a fundraising plan that incorporates a series of appropriate fundraising programs such as corporate partners, events, individual donors and supporting organizations.
- Set fundraising goals and benchmarks in conjunction with the Board
- Identify, cultivate, and manage donor prospects. Engage the support of the board in this process
- Provide direction and support to outreach activities that will "open the doors" to potential donors.
- Members of this Committee participate as members other fundraising subgroups.
- Monitor the fundraising efforts to be sure that ethical practices are in place and that fundraising efforts are cost-effective
- Monitor the strategic plan goals and objectives

Current Members: Andy Klaber (Chair), Sue Christ (Co-Chair), Sally Dadich, Chris Davis, Drew Gannon, Jeff Gross, Melissa Leininger, Greg Lester, Don McCarter, Tammy Tronoski, Jane Barr Horstman

Kids' Chance of Pennsylvania Committee Lists & Descriptions – 2023

Scholarship Committee

The Scholarship Committee is responsible for reading, reviewing, and presenting each applicant's application to the Committee and ultimately to the Board of Directors. More specifically, the committee members will:

- Maintain contact with, follow up with, and build relationships with the applicants and their families and returning scholars and their families.
- Determine the appropriate scholarship award amount (for Board approval).
- Follow up with applicants to ensure all information required of each applicant for annual reapplication process is received.
- Ensure that accurate records are kept on each awardee.

Current Members: Varo Duffins (Chair), Candice Arena, Sue Christ, Liz Crum, Norm Dastur, Meg Griffith, Carolyn Hildenbrand, Marla Joseph, Andy Klaber, Greg Lester, Valerie Lieberman, Andy McGill, Brady Schlack, Neetu Singh

Golf Committees

The Golf Committees are responsible for scheduling and executing our annual outings in Hershey in conjunction with the WC Section Conference in late May/early June, and in Plymouth Meeting in the fall. More specifically, the committee members will:

- Hold regular meetings with the extended Committees and assign tasks as needed.
- Create registration forms to post on website and social media, and to share with the Board for everyone to distribute to their contacts.
- Actively generate sponsors and donors and recruit golfers.
- Coordinate purchase and assembly of raffle & auction items, with support of admin.
- Work as a team to ensure a successful event.
- Follow up with letters to participants and sponsors after the event. Letters to be composed by committee chairs and mailed by admin.

Current Members – Hershey: Lloyd Brown (Chair), Tom Angelucci, Candice Arena, Ted Butcher, Sue Christ, Liz Crum, Chris Davis, William Dempsey, Dillon Sheehy, Kevin Spadaccino

Current Members – Philadelphia: Chris Davis (Chair), Tom Angelucci, Jennifer Brennan, Lloyd Brown, Ted Butcher, Sue Christ, Liz Crum, Patricia Dadura, William Dempsey, Meg Griffith, Jeff Gross, Don McCarter, Dillon Sheehy, Kevin Spadaccino, Tammy Tronoski

Kids' Chance of Pennsylvania Committee Lists & Descriptions – 2023

Auction Committee

The Auction Committee is responsible for raising funds through both in-person silent auctions and online auctions. More specifically, the committee members will:

- Actively recruit donations of items and packages for bidding.
- Actively recruit sponsorships to enable the committee to purchase items for bidding.
- Purchase items and assemble baskets with sponsorship funds.
- Promote the auction through the website and social media, and through personal and professional contacts. Content to be created by committee; posting to be managed by admin.
- Follow up with letters to participants and sponsors after the event. Letters to be composed by committee chairs and mailed by admin.

Current Members: Marla Joseph (Co-Chair), Valerie Lieberman (Co-Chair), Ted Carpenter, Sue Christ, Liz Crum, Jenna King

Walk/Run Committee

The Walk/Run Committee is responsible for scheduling, planning, and executing the annual 5K Run/1 Mile Walk in Pittsburgh. More specifically, the committee members will:

- Actively recruit event sponsors.
- Promote the event through the website and social media, and through personal and professional contacts.
- Work as a team the day of the event to ensure smooth execution.
- Follow up with letters to sponsors after the event. Letters to be composed by committee chairs and mailed by admin.

Current Members: Norm Dastur (Chair), Stephanie D'Abarno, Erich Dinkfelt, Maria Henderson, Drew Rotz

Board Development Committee

The Board Development Committee is responsible for maintaining and developing the board governance structure and volunteer leadership, including the nomination of officers, and will:

- Maintain and monitor the effectiveness of the board governance structure
- Develop any auxiliary related boards or councils as needed
- Maintain an active board prospect pipeline according to the skills/expertise needed
- Identify volunteer non-board members for committee membership
- Meet with prospective board members and recommend candidates to the board
- Strengthen the committee structure and process
- Recommend a slate of officers and board members to the board annually
- Ensure a healthy succession plan
- Ensure that existing board members are engaged and active and fulfilling their responsibilities

Kids' Chance of Pennsylvania Committee Lists & Descriptions – 2023

- Monitor the strategic plan goals and objectives

Current Members: Rob Alcock, Liz Crum, Chris Davis, Don McCarter, Dillon Sheehy, Jane Barr Horstman

Finance Committee

The Finance Committee has the fiduciary responsibility for the organization's operations following accepted accounting practices and will:

- Prepare a budget for each fiscal year to be approved by the Board.
- Review the income and expenses throughout the year in conjunction with the approved budgeted revenue.
- Review and recommend for approval additional expenses to the Executive Committee.
- Establish a relationship with an accountant for the purpose of an audit being performed and the organization's taxes being prepared.
- Prepare quarterly committee written reports (from preceding quarter).
- Maintain appropriate financial records with the support of admin.
- Monitor and proactively address the strategic plan goals and objectives.

Current Members: Rob Alcock, Liz Crum, Chris Davis, Don McCarter, Tom Angelucci, Jane Barr Horstman

Executive Committee

The Executive Committee is responsible for overseeing regular business of the organization. The Executive Committee will function with the powers provided through the Board and Bylaws and will:

- Ensure that an annual budget is approved and maintained.
- Review and approve budgeted and non-budgeted expenditures as needed.
- Assist committee chairs in the delivery of programs and/or projects.
- Ensure that KCPA is following approved non-profit charitable guidelines and practices.
- Set the agenda for each board meeting.
- Make operational decisions between board meetings.
- Monitor the strategic plan goals and objectives.

The Executive Committee may also initiate policy for board review and approval and ensure that policies and procedures of the organization are followed.

Alumni Committee

The Alumni Committee will be responsible for creating a database of past KCPA scholarship recipients who have graduated for the purposes of:

- Creating an Alumni network to assist current students and recent graduates for mentoring or career assistance.
- Continuing to spread the word of KCPA to new audiences.
- Involving alumni as ex-officio members of the Board of Directors.

Kids' Chance of Pennsylvania Committee Lists & Descriptions – 2023

Current Members: Marla Joseph (Chair), Liz Crum, Valerie Lieberman, Tom Giordano, Brady Schlack

Car Show Committee (as of 2023)

The Car Show is a new fundraising event created in 2022 as a way to reach out to the public more easily and generate more awareness. The Committee will be responsible for:

- Securing a location for the car show and ensuring all necessary insurances are in place
- Actively recruit event sponsors and car registrants.
- Promote the event through the website and social media, and through personal and professional contacts. Content to be created by committee; posting to be managed by admin.
- Work as a team the day of the event to ensure smooth execution.
- Follow up with letters to sponsors after the event. Letters to be composed by committee chairs and mailed by admin.

Current Members: Robert Schiller (Chair), Lloyd Brown, Sally Dadich, Meg Griffith, Marla Joseph, Tammy Tronoski